

# WORKAROUND FOR ADD NEW USER

For now, when a new user needs to be added to your court firm, send an email to [support@nmcourts.gov](mailto:support@nmcourts.gov) indicating:

1. Your court Location and F&S Firm Name
2. New user's first and last name
3. New user's nmcourts.gov email address
4. The name and email of a current user who has the exact same rights you want the new user to have

The JID Service Desk will open a ticket with Tyler to add the user for you.